

Introduction to the STEHOA Website

Tutorial, tips and tricks.

The website is located at <http://www.stehoa.com> or <http://www.stehoa.org>.

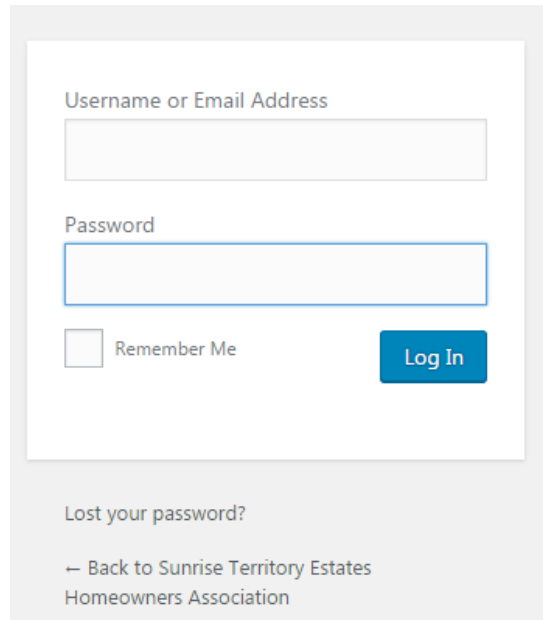
It is currently organized into five sections (or tabs):

- The HOA
 - Information about STEHOA
 - Information about the organizational structure
- The Community
 - Information related to the surrounding HOAs
 - Real Estate Listings in the area
- Photo Gallery
 - Photo albums from the HOA and its members
- Residents Only
 - This page is contains important information and capability for residents to be informed and communicate amongst themselves and the board, including:
 - HOA Private BOD Blogs and Resident Forums
 - Board of Directors / Committee Chair Blogs
 - Resident Forums
 - HOA Private Documents
 - Directory
 - Governing Documents
 - HOA FAQ
 - HOA Forms
 - Financial Reports
 - Meeting Minutes
 - Newsletters
- The Website
 - Information on how to contact the HOA, legal terms of use, and FAQ and help for using the website

You may go directly to most pages by simply moving your mouse over and clicking on the tabs and sub-tabs.

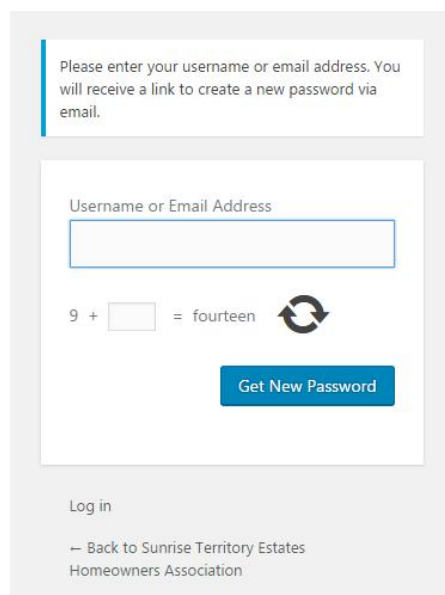
DETAILED INSTRUCTIONS TO USE THE RESIDENTS ONLY PAGES

In order to see private information, users must "Logon" to identify themselves by clicking on "Logon" at the bottom of that page. Each HOA homeowner (and spouse/significant other/co-owner) with a Resident Input Form (RIF) registered email address can use it to logon.



A screenshot of a login form. It features two input fields: "Username or Email Address" and "Password". Below the password field is a checkbox labeled "Remember Me" and a blue "Log In" button. At the bottom, there is a link for "Lost your password?" and a footer with a back arrow and the text "Back to Sunrise Territory Estates Homeowners Association".

The first time logging on, users will need to reset their password by first clicking "Lost your password?". After clicking, the website will ask for your Username or email address. Enter your email address. You will also need to verify that you are person by filling in a blank which completes a simple math question. Click on the "Generate New Password".



A screenshot of a password reset form. At the top, a message box says: "Please enter your username or email address. You will receive a link to create a new password via email." Below this is an input field for "Username or Email Address". Underneath is a math problem: "9 + [input box] = fourteen" with a circular refresh icon to the right. A blue "Get New Password" button is positioned below the math problem. At the bottom, there is a "Log in" link and a footer with a back arrow and the text "Back to Sunrise Territory Estates Homeowners Association".

This will generate an email with instructions and a link to reset your password. The email generated should arrive within 15 minutes. If it does not, it is very likely it was put into a spam, junk or trash folder. If you have questions, please give me a call or email, and I will manually set your password so you may proceed with logging in.

When you receive the email, click on the link below the line:

To reset your password, visit the following address:

This will bring up the following STEHOA webpage:

Enter your new password below.

New password

*78KF#CTH66GltjN

Strong

Hint: The password should be at least twelve characters long. To make it stronger, use upper and lower case letters, numbers, and symbols like ! " ? \$ % ^ &).

Reset Password

I suggest you highlight the random string of characters and delete it, then enter a familiar password that is easy to remember. You may ignore the "Hint" about creating strong passwords, it is not required.

After resetting the password, you may click on the "Log in" link to use the Resident's Only pages.

Your password has been reset. [Log in](#)

— Back to Sunrise Territory Estates Homeowners Association